

Village of Grass Lake

119 N. Lake Street P.O. Box 737 Grass Lake, MI

PHONE: 517-522-4550 WEBSITE: VILLAGEOFGRASSLAKE.COM

ELECTRICAL PERMIT APPLICATION

AUTHORITY:	PA 230 OF 1972, AS AMENDED
COMPLETION:	MANDATORY TO OBTAIN PERMIT
PENALTY:	PERMIT CAN NOT BE ISSUED

JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project? ☐ Yes ☐ No ☐ Not required
Street Address & Job Location (Street No. and Name)	Village

II. CONTRACTOR/HOME OWNER INFORMATION

☐ Contractor ☐ Homeowner	Name	State License Number	Expiration Date	
Address/Street No. and Name		State Registration Number	Local Licensing Jurisdiction	
City	State	Zip Code	Local License Number	Expiration Date
Telephone Number	Social Security Number	Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)		

III. TYPE OF JOB

☐ Single Family ☐ Other	☐ New ☐ Alteration	☐ Service Only ☐ Special Inspection	☐ Premanufactured Home Setup (State Approved) ☐ Manufactured Home Setup (HUD Mobile Home)	☐ State Owned ☐ School
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IV. PLAN REVIEW REQUIRED

Have plans been submitted? ☐ Yes ☐ No ☐ Not Required
(See below for plan review requirements before completing this section).

Plans and specifications must be submitted when the wiring or alteration to an electrical system is over 400 amps and is in excess of 3,500 square feet in all buildings.

What is the rating of the service or feeder in ampere? _____

What is the building size in square feet? _____

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

1. When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
2. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

V. APPLICANT SIGNATURE

Section 23a of the state construction code of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature of Licensee or Homeowner (Homeowner's signature indicates compliance with Section VI. Homeowner Affidavit)	Date: _____/_____/_____
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HOMEOWNER AFFIDAVIT

I hereby certify the electrical work described on this application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections,

COMPLETE APPLICATION ON BACK SIDE

VII. GIVE A BRIEF JOB DESCRIPTION:

VIII. FEE CHART SCHEDULE

RESIDENTIAL RATES

	FEE	# of INSPECTIONS	TOTAL
Base Fee — Required on All Permits	\$60.00		\$60.00
Rough Inspection	\$75.00		
Final Inspection	\$75.00		
Rough Inspection – Low Voltage	\$75.00		
Final Inspection – Low Voltage	\$75.00		
Under round Inspection	\$75.00		
Temporary Service Inspection	\$75.00		
Permanent Service Inspection	\$75.00		
Automatic Transfer Switch — Generator	\$75.00		
Additional Inspection	\$75.00		
Concrete Encased Electrode Inspection	\$75.00		
Grinder/Sewer Inspection *	\$75.00		
Solar Power Plan Review	\$75.00		
New Contractor Fee	\$10.00		
Annual Contractor Fee	\$10.00		
TOTAL FEES			

NON-RESIDENTIAL RATES

Base Fee — Required on All Permits	\$60.00		\$60.00
Rough Inspection	\$75.00		
Final Inspection	\$75.00		
Rough Inspection – Low Voltage	\$75.00		
Final Inspection – Low Voltage	\$75.00		
Under round Inspection	\$75.00		
Temporary Service Inspection	\$75.00		
Permanent Service Inspection	\$75.00		
Additional Inspection	\$75.00		
Plan Review Fee			
\$70.00 for first hour or less			
\$30.00 for each additional hour			

TOTAL FEES

IX. INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: Electrical work shall not be started until application for permit has been filed. All installations shall be in conformance with the Electrical Code. No work shall be concealed until it has been inspected.
When ready for an inspection, call the inspector providing at least 24 hours advance notice. The inspector will need the job location and permit number.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.** The building official is authorized to grant an extension of the permit for 180 days, The extension shall be requested in writing and justifiable cause demonstrated. A maximum of two extensions are allowed. A \$50 fee will be assessed for the first extension and a fee half of the original permit cost for the second extension.
The Building Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.

*Contractor/Owner that pulls permit for grinder/sewer shall call DPW prior to calling for electrical inspection.

Electrical Permit Application. Revised 2/25/2026